

South Coast Educational Collaborative

Board of Directors

February 12, 2015

Minutes

Present: A. Azar, A. Bosco, J. Hackett, T. Lynch, R. Medeiros, R. Monteiro, J. Schoonover
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:00 PM.

2.00 - Minutes of December 18, 2014

The minutes of December 18, 2014 were presented for review and approved.

Motion, R. Monteiro: To approve minutes of December 18, 2014.

Second, J. Schoonover

Vote, Unanimous

3.00 - Financial Information

3.10 - Update on FY 15 Business Plan/Budget

Jennifer Prendergast, Business Manager, reviewed the Executive Summary and informed the Board that there is good news on the FY 15 budget. Although there are more transient students, student enrollment has been very consistent and is above budget. Referrals continue to come in and revenue is up by \$553,000 over last year. This makes up for last year's deficit but there is still only one month of cash reserve. There should be at least three (3) months in reserve. Both direct and indirect costs are down even though the students are more challenging and there is less staff. It is projected to have an \$800,000 profit this year which will cover last year's losses and build up reserve.

3.20 - Business Plan/Budget for FY 16

Executive Director Heimbecker and Jennifer Prendergast reviewed the proposed Business Plan/Budget for FY 16. They explained that a goal in the past couple of years has been to try to make the Member and Participating Member tuitions similar. Even though it is not known at this point what the health insurance rates for next year will be, the plan includes modest fee adjustments and tuition increases ranging from 1 to 5%. Dr. Heimbecker spoke about the use of capital funds and the need to do some renovations and repairs on SCEC property and leased buildings. The Board has already voted \$600,000 for capital expenses, but this has had to be used toward operating expenses. Although some service centers may require fee adjustments, the vast majority of services that are planned for FY 16 will require only modest increases ranging from 1 to 5%. For most SCEC Member Districts, it is anticipated that increases in fees for services being rendered will be blunted by increases in tuition credit given by SCEC for the use of property. However, decisions regarding this are dependent upon end of year revenue. Dr. Heimbecker explained that this is a preliminary budget and will need to be approved by the Board by the end of June.

Board members asked about the differential in tuitions between Member Districts and Participating Members. Dr. Heimbecker will follow-up by sending the list of tuitions to board members.

3.50 - SCEC Financial and Control Policies

The policies and procedures that are currently in place are being followed. As new ones emerge, Board participation and oversight will be encouraged

4.00 - Human Resources

4.10 - New Hires

None

4.20 - Resignations

None

4.30 - Retirements

None

4.40 - Leave of Absence

None

4.50 - Educational Leave

None

5.00 - Executive Session

None

6.00 - Building Program Update

Currently, only necessary repairs and renovations are being done.

7.00 - Policy and Procedures

7.10 - The SCEC Y- Committee is meeting to discuss ways in which DDM's are constructed and assessed. .

8.00 - Professional Development - Presented by Frank Gallishaw Jr.

8.10 - Currently, the SCEC/BU Administrator's Licensure Program candidates have started their next courses. Dr. Carolyn McKearney is now an instructor in the program. Board members can contact Frank Gallishaw for potential candidates for the program.

- 8.20 - The Framingham State University /SCEC Partnership Program for Professional Licensure in regular education Pre-K-2 and grades 1-6 is continuing recruitment.
- 8.30 - Recruitment efforts are continuing for the "Bridge to Teaching", a SCEC/Northeastern University Partnership Program.
- 8.40 - The SCEC/Bridgewater State University Special Educator licensure graduate degree program is continuing.
- 8.50 - As Coordinator of Continuous Professional Learning, Frank Gallishaw, Jr. is available to design a wide range of professional development and consultation services in districts within the SCEC catchment area.
- 9.00 - Superintendent Issues
- 9.10 - AASA's National Conference on Education is being held in San Diego California from February 26-28, 2015. Superintendent Julie Hackett will be attending and presenting. Executive Director David Heimbecker will also be attending. Board members should let Dr. Heimbecker know if there are topics of interest that they wish Dr. Heimbecker to attend or obtain information about.
- 9.20 - The SCRO Virtual Academy is being launched and Executive Director, Heimbecker discussed the training that teachers from area districts can participate in. South Coast will be sending a teacher. If Board members have a teacher they would like to send, SCEC may be able to partner with the district. Board members are encouraged to talk with Executive Director Heimbecker about this.
- 9.30 - The Annual MASS Executive Institute will be held in Mashpee High School from Tuesday, July 14 through Friday, July 17, 2015. Board members who are interested in attending this institute were asked to Contact Jewel Woodside and let her know if anyone else from the district is attending.
- 9.40 - Lisa Fournier, the resident SCEC and MA expert in Transition Services shared the most updated DESE and Federal Information regarding Transition Service requirements. Ms. Fournier presented an overview of the newly created Greater Fall River Transition Team. She spoke about the very successful Transition Fair that was held in October, 2014 and the very large turnout of families attending this. She explained that this Interagency Team has been a great opportunity for educators from multiple districts to network and connect. Ms. Fournier also indicated that DESE has expressed interest in this model. Executive Director, Heimbecker pointed out that this is a wonderful opportunity to inform families and alleviate frustration.
- 9.50 - Executive Director David Heimbecker updated the Board on his learning in the Graduate Credential in Executive Coaching Program at the Massachusetts School of Professional Psychology. He spoke about the SCEC person he is coaching and the growth in this person that has taken place in the past 4 sessions. Dr. Heimbecker thanked the Board for their support.

9.60 - Executive Director Heimbecker spoke to Board members about the current research on trauma informed treatment and how trauma is at the heart of most of the difficulties with our Special Education students. Dr. Heimbecker and the SCEC clinicians have been training with Patricia Wilcox and others from the Klingburg Family Center in Connecticut. The SCEC Leadership Team with the assistance of the SCEC clinicians is in the process of organizing a Symposium on Translating Research on Trauma into Evidence-Based Practices that will be offered to districts. Dr. Heimbecker informed Board members that he has ordered the book, Trauma Informed Treatment for each board member.

9.70 - Superintendent Bosco is completing her doctoral research and asked board members to identify potential teachers for a focus group as part of her research.

10.00 - Warrants

The warrants were presented and signed.

11.00 - Other Items

None

12.00 - Adjournment

Motion, T. Lynch: To adjourn at 2:07 PM.

Second, J. Hackett

Vote, Unanimous