

South Coast Educational Collaborative

Board of Directors

August 7, 2014

Minutes

Present: A. Azar, A. Bosco, R. Medeiros, R. Monteiro, J. Schoonover

M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 12:59 PM.

2.00 - Minutes of June 19, 2014

The minutes of June 19, 2014 were presented for review and approved.

Motion, R.Monteiro: To approve minutes of June 19, 2014

Second, A. Bosco

Vote, Unanimous

3.00 - Financial Information

3.10 – Business Plan/Budget for FY 14

Elaine Renzi and associates from Pavento, Ratcliffe , Renzi, & Co., L.L.C. have begun the annual audit. SCEC Business Office staff have prepared all required information for the auditors and the documents are in order. Executive Director Heimbecker informed board members about the potential for having to write off a bad debt, and reported that a number of collection avenues are being pursued.

3.20 - Business Plan/Budget for FY 15

If current trends continue in enrollments, requests for consultation, and request for other services, SCEC should be headed towards profitability.

3.30 – SCEC Financial and Control Policies

The policies and procedures that are currently in place are being followed. As new ones emerge, Board participation and oversight will be encouraged

4.00 - Human Resources

4.10 - New Hires

None

4.20 - Resignations

4.21 - Holly Cabral, Speech Language Assistant, Related Services, 10 months and possible extended year

4.22 - Theresa Rigollet, Paraprofessional II, Gallishaw High School, 10 months and possible extended year

4.23 - David Nieviera, Teacher, Bridge at North Seekonk, 12 months

Motion, M. Monteiro: To accept the resignations of 4.21-4.23

Second, J. Schoonover

Vote, Unanimous

4.30 - Retirements

None

4.40 - Leave of Absence

None

4.50 - Educational Leave

None

5.00 - Executive Session

None

6.00 - Building Program Update

Only essential repairs and renovations are being completed. Rick Shannon has returned to work.

7.00 - Policy and Procedures

7.10 – SCEC is updating its Workers Compensation Policy to make it more contemporary.

8.00 - Professional Development - Presented by Frank Gallishaw Jr.

8.10 - Currently, the SCEC/BU Administrator's Licensure Program candidates are participating in their second course. Their next class will begin in September.

8.20 - The Framingham State University /SCEC Partnership Program for Professional Licensure in general education is continuing recruitment.

8.30 - Recruitment efforts are continuing for the "Bridge to Teaching", a SCEC/Northeastern University Partnership Program.

8.40 - The SCEC/Bridgewater State University Special Educator licensure graduate degree program is continuing with the Summer Session 2.

9.00 - Superintendent Issues

9.10 - Updating on the Status of South Coast Educational Collaborative's New Collaborative Agreement.

Commissioner Chester has approved South Coast Educational Collaborative's new Collaborative agreement. The following school departments/districts are members of SCEC:

Berkley  
Dighton/Rehoboth  
Freetown/Lakeville  
Seekonk  
Somerset/Berkley Regional High School  
Somerset  
Swansea  
Taunton

9.20 - Introduction of New Superintendents

Welcome to Jeffrey Schoonover, new Superintendent and Board member from Somerset.

9.30- Processing Out MASS Summer Institute for 2014.

Each SCEC participant provided an executive summary of the experience at the Summer Institute. Board members agreed that the Institute provided an opportunity for reflection and collaboration on current practices as well as future planning for districts and the Collaborative. Networking opportunities were key during the sessions as well as evening events. New board members spoke about the chance to connect with other

Superintendents and attend informational sessions that addressed essential issues in their districts. The legal session gave board members an opportunity to reflect on current practices as well as the continuing need to provide professional development that addresses changing laws and policy.

Executive Director Heimbecker distributed two books on leadership to board members [*Leverage leadership* (2012) and *Thanks for the feedback* (2014)]. The subsequent discussions at Board meetings will be an opportunity to continue to review research and provide linkage for all teaching –and-learning throughout the 2014-15 school year.

#### 9.40 – Update from the South Coast Regional Organization (SCRO)

Commissioner Chester has commended SCRO as a model for the rest of the Collaboratives in the Commonwealth.

#### 9.50 - DESE Update Regarding PARCC and Collaboratives

DESE has given Collaboratives a choice between administering MCAS or PARCC next spring. The SCEC Leadership Team recommends administering PARCC since students will be use to learning this way. This will also provide an opportunity to train SCEC licensure candidates on good data collection and analysis. Executive Director Heimbecker, will get clarification from DESE whether or not SCEC scores will be aggregated into district scores.

Motion, R. Monteiro: To approve SCEC administering PARCC or any variation on that theme as justified by supporting information.

Second, A. Bosco  
Vote, Unanimous

#### 9.60 - Revisiting the Calendar for SCEC Board of Directors Meetings for the 2014-2015 School Year

August 7, 2014  
October 16, 2014  
December 18, 2014  
February 12, 2015  
April 16, 2015  
June 18, 2015

9.70 –It was noted by Board Chair Richard Medeiros that the SCEC Board has excellent attendance at the Old Colony Superintendents meetings. He encouraged all members to participate for the information that is shared and the networking that occurs.

9.80 - Executive Director Heimbecker has been invited to apply to a Graduate Credential in Executive Coaching (GCEC) Program that is sponsored by Harvard University and Beth Israel Hospital at the Massachusetts School of Professional Psychology (MSPP). After consulting with Board Chair Richard Medeiros, Director Heimbecker has decided to apply to the program. If he is accepted and is successful in this one year program, he will receive a Graduate Credential in Executive Coaching credential from MSPP. If he is able to participate in the GCEC Program, Dr. Heimbecker will share updates from this professional development experience with Board members.

#### 10.00 - Warrants

The warrants were presented and signed.

#### 11.00 - Other Items

None

#### 12.00 - Adjournment

Motion, R.Monteiro: to adjourn at 2:19 PM  
Second, J. Schoonover  
Vote, Unanimous