

SOUTH COAST EDUCATIONAL COLLABORATIVE (SCEC)

Board of Directors' Meeting September 19, 2025 Minutes

Present: R. Kidwell, B. Starkie, M. Ryan, T. Curley, B. Runey, J. Cabral, F. Roy, J. Schoonover, J. Saba-Maguire, D. Heimbecker, J. Bouchard, L. Thibault

1.00 - Call to Order

The meeting was called to order by Superintendent/Chair J. Schoonover at 1:12 PM.

2.00 - Minutes of June 12, 2025

The minutes of June 12, 2025 were presented for review and approved.

Motion, J. Cabral: To approve the minutes of June 12, 2025

Second, B. Runey

All in favor

3.00 - Financial Information

3.10 - Post-Employment Benefits (OPEB) Trust

Director of Finance, Jennifer Bouchard, noted the current OPEB account balance for June is \$305,000 and at the end of August is \$311,000. OPEB decisions will be discussed at the December 12, 2025 meeting. SCEC's current OPEB liability went down from \$9.1M to \$7.3M.

3.20 – Updating of the FY2025 Business plan/Budget

During the month of June, \$25K was deposited into both the OPEB and Capital Reserve Fund per the FY2025 Approved Business Plan.

Director of Finance, Jennifer Bouchard reports that during the month of June, SCEC had a loss of \$81,000 which was anticipated due to less billing days/revenue. SCEC will continue the spending freeze on non-essential items.

SCEC is still in the process of hiring additional staff and will continue to monitor the student/staff ratios. SCEC ended FY2025 with 197 staff, with 205 staff budgeted.

SCEC had 197 students at the end of June with a budget of 225. Gallishaw High School graduated over 10 students during the month of June which brings down the student count at the end of the year.

SCEC hasn't received any feedback from the DESE financial review in April. We are currently waiting for the report.

The annual audit is currently underway. The Government Accounting Standards Board (GASB) has a new rule, 101, the auditors are not completely sure how this will be handled. So, this is something we are working.

3.50 – FY2026 Business Plan/Budget

Business Plan/Budget model reflects 5% increases in tuition. As always predicting student enrollment, the level of student challenges, acquiring suitable public-school classrooms, and medical insurance costs are the most significant factors.

SCEC's FY2026 Business Plan includes 215 students and 205 staff. July had 193 students and 201 staff. During August SCEC had 190 students and 199 staff.

Per the A & B Union contract- salaries for all union employees will move up a step if eligible and receive a 1.5% pay increase along with 5 days off for ESY, with a total of 217 working days for FY2026.

Board Chair, J. Schoonover asked if the 5-day reduction in staff days will impact the students school days? Director of Finance, Jennifer Bouchard clarified this will not affect student school days.

Health Insurance will increase 8.2% for FY2026.

3.60 – SCEC Financial and Control Policies

During the DESE audit, SCEC reviewed compliance with financial requirements of our Collaborative Agreement and all related laws and regulations. SCEC would like to be proactive and offer the board an SCEC Quarterly Report to be shared with the boards individual School Committee's. Director of Finance, Jennifer Bouchard, shared SCEC's quarterly report with the board.

4.00 - Human Resources:

4.10 - New Hire(s):

- 4.11 – Susan O’Connell– 12 Month Para – Seekonk North 6-8 205
- 4.12 – Jennifer Stockdale – 12 Month Teacher – Gallishaw High School
- 4.13 – Michelle Dargon – 12 Month Director of Human Resources & Payroll
- 4.14 – Nicholas Soucy – 12 Month Para – Gallishaw High School
- 4.15 – Melissa Castro– 12 Month Nurse
- 4.16 – John Hill – 12 Month Para – Seekonk North 6-8 205
- 4.17 – Joseph Smith– 12 Month Para – Seekonk North Elementary K-5 205
- 4.18 – Ronald Corbett – 12 Month Para – Gallishaw High School
- 4.19 – Evan Pacheco – 12 Month Para – Gallishaw High School
- 4.20 – Elizabeth Succart – 12 Month Para – Gallishaw High School

Motion: J. Cabral: To approve New Hires as presented.

Second: F. Roy

All in Favor

4.20 – Transfer(s):

- 4.21 – Adam Mullen-from 12 Month Para, Gallishaw HS to 12 Month, GHS
- 4.22 – Kaitlyn Pereira-from 12 Month Para, Berkley MS to 12 Month Para, SHINE Academy
- 4.23 – Nancy Vadeboncoeur-from 12 Month Teacher, GHS to 12 Month Para, GHS

4.30 – Resignation(s):

- 4.31 – Rachel Baxter- 12 Month Nurse
- 4.32 – Sarah Hannagan – 12 Month Clinician, GHS
- 4.33 – Nancy Vadeboncoeur – 12 Month Para, GHS

4.40 – Retirement(s):

- 4.41 – Mary Cooper – 12 Month APE Teacher

4.50 – Leave(s): None

5.00 - Executive Session: Contract Negotiations with Nonunion Personnel

Motion: J. Cabral: To enter Executive Session

Second: T. Curley

Roll Call:

R. Kidwell-Yes

B. Starkie-Yes
M. Ryan-Yes
T. Curley-Yes
B. Runey-Yes
J. Cabral-Yes
F. Roy-Yes
J. Schoonover-Yes
J. Daba-Maguire-Yes

Motion Passes

6.00 - Building Program Update:

6.10 – SCEC is currently evaluating bid responses and interviewing potential vendors for a main office generator system at 2201 GAR Highway, Swansea MA.

7.00 - Policy and Procedures:

7.10 – As current administration policies and procedures are refined and new ones emerge, Board participation and oversight will be encouraged.

8.00 - Internal & External Professional Development – Prepared by Dr. Carolyn McKearney & Frank Gallishaw.

8.10 - Internal Professional Development – Prepared by Frank Gallishaw Jr.

8.11 – SCEC held our first full professional development days of the 2025/2026 school year on September 2nd and 3rd. Day one was devoted to several DESE mandated and other professional activities including, Crisis Prevention Intervention, Collaborative Problem Solving, Annual Legal Topics and SCEC Policies and Procedures. On the 3rd, SCEC held an Induction and Mentoring training course for twenty SCEC staff.

8.12 – SCEC staff continued their Deeper Learning Professional work on Wednesday, September 17th SCEC programs met to self-reflect on 24/25 goal progress and accomplishment and draft new Deeper Learning goals for the 25/26 school year.

8.13 - SCEC Curriculum Coordinator, Jeffery Booker, MS conducted a training course on September 17,2025 for all SCEC employees entitled, Enhancing Health Instruction at SCEC. An informative presentation on the 2023 Health and Physical Education Framework.

8.20 - External Professional Development – Prepared by Dr. Carolyn McKearney

8.21 – Dr. Carolyn McKearney is exploring a possible partnership with UMass Dartmouth for a Doctorate in Educational Leadership cohort.

9.00 - Superintendent Issues

9.20 – As SCEC enters its 2nd year of a 4-year commitment with the Think: Kids project from Mass General, we are seeing steady progress in our programs as Collaborative Problem Solving (CPS) practices are being learned and applied.

9.30 – Board Chair, Jeffrey Schoonover spoke about the state/DESE looking at School Committee agendas to see if Collaboratives are sharing their quarterly updates. SCEC will begin sending quarterly updates to each district including the administrative assistants starting this Fall 2025.

10.00 - Other Superintendent Issues

10.10 – SCEC Board of Board Directors Meetings for 2025-2026

<u>Date</u>	<u>Meeting Description</u>	<u>Time</u>	<u>Location</u>
October 16,2025	Board Luncheon	12:30 – 1:00 PM	GLC 2
	Board of Directors Meeting	1:00 – 3:00 PM	GLC 2
December 12,2025 (Friday)	Frank Gallishaw Awards/Lunch	11:00 – 1:00 PM	UMASS
	Board of Directors’ Meeting	1:00 – 3:00 PM	Dartmouth
January 15,2026	Board Luncheon	12:30 – 1:00 PM	GLC 2
	Board of Directors’ Meeting	1:00 – 3:00 PM	GLC 2
February 12,2026	Board Luncheon	12:30 – 1:00 PM	GLC 2
	Board of Directors’ Meeting	1:00 – 3:00 PM	GLC 2
April 16,2026	Administrative Luncheon	11:30 – 1:00 PM	The Rookery
	Board of Directors’ Meeting	1:00 – 3:00 PM	The Rookery
June 11,2026	Board Luncheon	12:30 – 1:00 PM	GLC 2
	Board of Directors’ Meeting	1:00 – 3:00 PM	GLC 2

10.20 – Board Members Share Professional Learning Experienced gained throughout the year.

10.30 – Executive Director, David Heimbecker noted there will be continuous Professional Learning Experiences Supported by SCEC for FY26.

Board members who are interested in participating in any of these PD Experiences should contact Leah Thibault who will assist in obtaining registration and accommodations for all

Board Members. She can be reached at (508) 379-1180 extension 129 or lthibault@scecoll.org

10.40 - Superintendent, Jeffrey Schoonover would like to discuss a policy with the Board regarding the Seacrest attendees in the future

11.00 - Warrants:

Presented to Board Members through DocuSign approval.

13.00 - Adjournment

Motion, B. Runey: Motion to adjourn at 2:53 PM
Second, J. Cabral
All in favor