

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Zoom Meeting October 15, 2020 Minutes

Present: T. Anderson, A. Azar, R. Drolet, B. Gifford, T. Lynch, R. Medeiros,
J. Robidoux, J. Schoonover, M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:04 PM.

2.00 - Minutes of June 18 and August 13, 2020

The minutes of June 18, 2020 were presented for review and approved.

Motion, J. Robidoux
Second, B. Gifford

Vote, Unanimous

The minutes of August 13, 2020 were presented for review and approved.

Motion, J. Robidoux
Second, R. Drolet
Vote, Unanimous

3.00 - Financial Information

3.10 - Updating the FY 2021 Business Plan/Budget

The MR-6 was reviewed and indicates a large loss at the end of September. The Collaborative's year to date net operating results are at \$769,494 deficit. This deficit is driven by the Collaborative only getting paid for 8 days in session in September vs. 20 days as well as additional costs for complying with Department of Health Guidelines regarding COVID. DESE will allow adjustments for this. The tuition will be the same, but will be over 170 days vs. 180 days. Indirect costs are up a small amount while payroll is down. Enrollment is below budget by 2 students. SCEC is budgeting an operating deficit of \$475,000 for FY2021. In response to a request for clarification about the net operating results, Jennifer Prendergast will send the MR-3 to all Board members.

3.20 - Post-Employment Benefits (OPEB) Trust

Given the uncertainty of the budget, no decisions are being made. Board action relative to OPEB Trust will be decided after the FY21 budget report has been completed.

3.30 - SCEC Financial and Control Policies

As policies and procedures change or new ones emerge, Board member participation and oversight will be encouraged and solicited.

4.00 - Human Resources

4.10 - New Hires:

4.11 - Olivia Rezendes, Para II, Bishop Connolly High School/LIFE Academy

4.12 - Julius Hancock, Para II, Seekonk North Middle

4.13 - Ashley Berry Para II, GRAIS

4.14 - Melanie Medeiros Para II, Palmer River

4.15 - Donna Amrien Para II, Seekonk North Elementary

4.16 - Priyanka Sharma Para II, GRAIS

Motion, B. Gifford: To accept the new hires as presented
Second, R. Drolet

Vote, Unanimous

4.20 - Transfers

4.21 - Sara Galbraith from Para II to Teacher Seekonk North Elementary

4.22 - Brianna Loyd from Para II to Teacher Seekonk North Middle

4.23 - Mitchell Paiva from Para II to Teacher Seekonk North Middle

4.30 - Resignations:

4.131 - Brianne Achin Para II, LIFE Academy

4.132 - Kimberly Cappello, Nurse

4.133 - Mary Flynn Para II, FES

4.134 - Mariesa Mills Vision Teacher

4.135 - Betty Rose Para II, GRAIS

4.136 - Taylor Smith Teacher, Seekonk North Middle

4.137 - Alisha Vacca Para II, Seekonk North Middle

4.138 - Stacy Lyne Para II, Palmer River

4.139 - Jenna Novick, Teacher Palmer River

4.140 - Kelly Kreizinger, Sp Ed Adm, Seekonk North Elementary

Motion, B. Gifford: To accept transfers and resignations as presented
Second, J. Robidoux

Vote, Unanimous

4.40 - Retirements:

4.41 - Terry Gaspard

4.42 - Jewel Woodside

Motion, J. Schoonover: To accept the retirements as presented
Second, R. Drolet

Discussion: Dr. Heimbecker will send a letter in appreciation of their years of service on behalf of the Board of Directors.

Vote, Unanimous

4.50 - Terminations:
None

4.60 - Leave of Absence:
None

4.70 - Educational Leave:
None

5.00 - Executive Session:
None

6.00 - Building Program Update

6.10 - Repairs and replacements at the majority of SCEC sites are being completed on an as needed basis. All renovations needed to comply COVID health and safety guidelines have been completed.

6.20 - Construction is complete on GLC-3. In addition to being used as a record storage facility, it is also the main office for SCEC's Nursing and Health Education Coordinator.

There have been many changes at the offices and buildings at 2201 GAR Highway to comply with COVID guidance. The 2nd floor has become the Business Office and the reception area is being relocated to the office next to the conference room. GLC-1 is now the Related Services Center. These moves have resulted in greater efficiency,

7.00 - Policy and Procedures

7.10 - Our new and updated SCEC P & P Manual is available on-line at www.scecoll.org. Policies and Procedures relative to COVID are contained in this Manual. Board members may contact Lisa Martiesian if any questions.

7.20 - All DESE required COVID related letters, policies, procedures, reports, etc. have been completed by SCEC Leadership Team members and these documents have been approved by DESE officials.

8.00 - Internal External Professional Development – Prepared by Frank Gallishaw&Carolyn McKearney

8.10 - The SCEC Professional Learning Committee is able to work collaboratively with districts to tailor make PDP offerings to assist educators with the professional development needed for licensure. Board members have a description of examples of Professional Development Workshops contained in their packets for their review.

8.20 - A cadre of highly trained SCEC experts are available to tailor continuous learning experiences to the needs in a wide range of educational settings. Board members may contact Dr. Carolyn McKearney who is available to assist districts.

8.30 - Master's Degree Cohort in Special Education with BSU

The Master's Degree cohort is about to graduate and Dr. McKearney is working with BSU to offer a second cohort.

Board members may contact Dr. McKearney, Dr. Jennifer Faria or Donna Cranshaw, SCEC Associate Directors for assistance in meeting needs of districts.

9.00 - Superintendent Issues

9.10 - SCEC is involved directly with Commissioner Riley's Kaleidoscope Collective initiative through Chatham Elementary School which is a Kaleidoscope school. Dave Marr is a member of the Chatham Elementary School's Kaleidoscope Collective Committee and is available to share his thoughts and experiences.

9.20 - Lisa Martiesian and Raymond Steele are SCEC representatives for Influence 100. Board members Thomas Anderson and Bonnie Gifford have volunteered to serve in a supportive advisory capacity. Board Chair Medeiros thanked them both for serving.

9.30 - The Executive Director's Literary Club

Executive Director Heimbecker discussed two books that SCEC will be providing for Board Members. *Me and White Supremacy: Combat Racism, Change the World and Become a Good Ancestor* by Saad, Layla F. (2020) provokes you to consider racism through your lens of white supremacy. *Schooling for Critical Consciousness: Engaging Black and Latinx Youth in Analyzing, Navigating, and Challenging Racial Injustice* by Scott Seider and Daren Graves assists students in learning and engaging in a journey to combat racism.

10.00 - Other Superintendent Issues

Thomas F. Aubin is serving as the Interim Superintendent in the Westport School District.

11.00 - Warrants:

Warrants are sent for approval through DocuSign to board members electronically.

12.00 - Other Items(s):

None

13.00 - Adjournment

Motion, J Robidoux: To adjourn meeting at 1:45 PM

Second. Lynch

Vote, Unanimous