

**SOUTH COAST EDUCATIONAL COLLABORATIVE**

Board of Directors' Meeting  
October 24, 2019  
Minutes

Present: A. Azar, J. Cabral, R. Drolet, T. Lynch, R. Medeiros, J. Robidoux, M. Canner,  
and D. Heimbecker

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:02 PM.

2.00 - Minutes of September 26, 2019

The minutes of September 26, 2019 were presented for review and approved.

Motion, T. Lynch: To approve the minutes of September 26, 2019  
Second, J. Cabral  
Vote, Unanimous

3.00 - Financial Information

3.10 - Updating of the FY 19 Business Plan/Budget

Although student enrollment is at 248 students and is ahead of September 2018, SCEC is showing a deficit of \$48,738. The budget is being monitored very closely and projections are to do as well as last year. The LIFE Academy and Seekonk North School are the largest contributors to favorable results. Cash reserves currently cover 1.15 months of SCEC monthly expenses.

Board members reviewed and discussed monthly report (MR)-6.

3.20 SCEC Financial and Control Policies

As existing policies are honed and new ones emerge, Board member participation and oversight will be encouraged and solicited.

3.30 - Post-Employment Benefits (OPEB) Trust

The Trustees will meet December 12, 2019 at 10:30 a.m. prior to the SCEC Board of Directors' Meeting.

4.00 - Human Resources

4.10 - New Hires

4.11 Courtney Thomas, Paraprofessional II, Seekonk North Elementary, 12 months.

4.12 Cameron Madden, APE Teacher, Related Services, 12 months

4.13 Adam Kreizinger, Paraprofessional II, LIFE Academy, 12 months

Motion, J.Cabral: To approve the new hires as presented  
Second, T. Lynch  
Vote, Unanimous

4.20 - Resignations

4.21 Jamel Dennis, Paraprofessional II, LIFE Academy, 12 months

Motion, T. Lynch: To accept the resignation as presented  
Second, J. Cabral  
Vote, Unanimous

4.30 - Retirements

None

4.40 - Terminations

None

4.50 - Leave of Absence

None

4.60 - Educational Leave

None

5.00 - Executive Session

None

6.00 - Building Program Update

6.10 - LIFE Academy and Seekonk North are in need of more space and will be redesigning specified internal space to meet these needs.

6.20 Board members discussed the GLC-3 site and projected use of the space. In addition to document storage, it will be a flex space, and districts will be able to use it for smaller group activities.

Dr. Heimbecker spoke about the need to have someone to provide assistance for Richard Shannon, because Richard is not able to adequately service the growing number of SCEC sites. Members supported providing assistance.

7.00 - Policy and Procedures

7.10 - As current administrative policies and procedures are refined and new ones emerge, Board participation and oversight will be encouraged and solicited.

8.00 - Internal Professional Development – Prepared by Frank Gallishaw Jr.

8.10 - A basic coding class for Lego Robotics was held on October 16, 2019 for SCEC staff.

8.20 - The Deep Learning Leadership Team has expanded its membership to include SCEC Related Service Providers and Clinicians and held its first Zoom meeting.

8.30 - SCEC will host the annual Legal Workshop on November 5, 2019 and districts are welcomed to send staff. A draft agenda will go to Board members, so that they may let us know if there are other topics they would like included.

- 9.00      External Professional Development – Prepared by Dr. Carolyn McKearney
- 9.10      -      SCEC will partner with Bridgewater State University (BSU) for cohorts in Masters of Special Education and the Autism Credential.
- 9.20      -      The SCEC CPI Team has been offering trainings this fall for SCEC employees and district personnel in Seekonk, Freetown-Lakeville and Dartmouth. Superintendent Medeiros commented that this was an outstanding training.
- 9.30      -      SCEC has conducted various professional development trainings for district personnel in Foxboro, King Phillip Regional Middle School and Dartmouth schools. In addition, two SEI courses that were held during the Fall 2019 for Somerset staff and SCEC staff member are nearing completion.
- 9.40      -      Additional professional development trainings by SCEC leaders will be occurring in the districts. Superintendent Lynch commented upon the outstanding evaluations given by Berkley staff for Dr. Carolyn McKearney’s presentation at the end of the last school year.
- 10.00     -      Superintendent Issues
- 10.10     -      Per the collective bargaining agreements between South Coast Educational Collaborative and South Coast Educational Collaborative Federation, contract discussions will begin in October, 2019.
- 10.20     -      The new Collaborative agreement has been approved by DESE and Dartmouth is an official member of SCEC effective July 1, 2019. Executive Director Heimbecker shared the letter of approval for the new Collaborative agreement from Commissioner Riley with Board members. Board members reviewed the SCEC Catchment Area Map which indicates in blue the geographic locations of SCEC member districts.

In addition, Board members were given a copy of a chart from the SCEC Annual Report of Students Enrolled by District 2018-2019 (FTEs). Board members requested that a chart that contains the actual enrollment in individual districts as well as the enrollment of Fall River students in SCEC programs be sent to them.

Dr. Heimbecker spoke about the request a year ago from the School Committee of the Fall River Public Schools for membership in South Coast Educational Collaborative. (SCEC) He reviewed with Board members what the next steps would be for this process to be formalized, and he reminded them that there is a nearly 3 decades long history of Fall River being a partner with SCEC.

Dr. Heimbecker discussed the advantages of Fall River joining the Collaborative. Central among them was ensuring the existence of SCEC for the foreseeable future. Extensive opportunities for professional development and other areas of growth and development from which all members would benefit were, also, described.

Board members discussed the many facets of honoring Fall River's request, and asked that this be an agenda item for consideration during the December Board meeting. In this regard, Board members requested that additional information be provided to them prior to the December Board meeting.

Board members will be sent information regarding the impact Fall River becoming a SCEC member would have on both individual and collective members. Potential financial impact, equity issues and professional development opportunities will be presented. Economies of scale and the 6-C's of deep learning will provide throughlines. The 6-C's are Character, Citizenship, Collaboration, Communication, Creativity, and Critical Thinking.

10.30 - SCEC Board Members discussed who may be interested in attending the National Conference of Education presented by AASA in San Diego, California from February 13-15, 2020. Interested Board members should contact Jewel Woodside.

10.40 - SCEC Board members who are interested in attending the National Conference for ASCD in Los Angeles California from March 13-16, 2020 should contact Jewel Woodside.

10.50 - Other Emerging Arrangements

Consultation work with the King Phillip Regional High School is expanding to the school systems sending students to the High School.

Regular education initiatives are continuing to expand to multiple districts.

SCEC's Leadership Team will be applying to become a member of the Department of Elementary and Secondary Education's (DESE) Kaleidoscope Collective for Learning initiative. Board members indicated their interest in being named in the SCEC application.

10.60 - The Executive Director's Book Club

Executive Director Heimbecker provided three books for Board members that are highly acclaimed from the young adult genre. The Attleboro Public Library is partnering with the Attleboro Community Academy to work with staff and teens and will read and discuss these novels, which are:

Angie Thomas's *The hate u give* published in 2017 by HarperCollins.

Ilyashah Schabazz and Kekla Magoon's *X: A novel* published in 2015 by Candlewick Press.

Nicola Yoon's *The sun is also a star* published in 2019 by Ember.

Dr. Heimbecker also spoke about two books that were highlighted at an International Coaching forum that he recently attended. The forum was sponsored by the Institute of Coaching, which is a McLean Hospital-Harvard Medical School affiliate. The books were:

A text on leadership written by Jeffrey W. Hull in 2019. It is entitled *Flex: The art and science of leadership in a changing world*.

And, an additional book on leadership entitled *How to be an inclusive leader: Your role in creating cultures of belonging where everyone can thrive*. It was written by Jennifer Brown in 2019.

11.00 - Other Superintendent Issue(s)

- 11.10 - Board members rescheduled the December Board meeting to December 12, 2019 and it will be held at Stonehill College. The following schedule was set for that meeting date:

10:30 a.m. - OPEB Trustees Meeting

11:30 a.m. - Academic Excellence Luncheon

12:45 p.m. - SCEC Board of Directors' Meeting

12.00 - Warrants

The warrants were presented and signed.

13.00 - Other Item(s)

None

14.00 - Adjournment

Motion, J. Robidoux: To adjourn meeting at 2:17 PM  
Second, R. Drolet  
Vote, Unanimous