

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting December 12, 2019 Minutes

Present: A. Azar, J. Cabral, B. Gifford, T. Lynch, R. Medeiros, J. Robidoux
J. Schoonover, M. Canner, D. Heimbecker, J. Prendergast, Paulajo Gaines, DESE

1.00 Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:12 PM. Mr. Medeiros welcomed Paulajo Gaines from the Department of Elementary and Secondary Education (DESE) and Laticia Michelson from Pavento, Ratcliffe, Renzi & Company, LLC.

2.00 Minutes of October 24, 2019 and December 5, 2019

The minutes of October 24, 2019 and December 5, 2019 were presented for review and approved.

Motion, J. Cabral: To approve the minutes of October 24, 2019 and December 5, 2019
Second, J. Robidoux
Vote, Unanimous

3.00 Financial Information

3.10 Post-Employment Benefits (OPEB) Trust

The trustees met at 10:30 am to discuss the Trust portfolio and future funding initiatives. They recommend that the SCEC Board of Directors' consider a mechanism for funding the OPEB Trust at a Board determined percentage of the SCEC cumulative surplus each year.

Motion, T. Lynch: To accept the recommendation of the SCEC OPEB trustees to create a mechanism for funding the OPEB Trust between 5-10% of the SCEC cumulative surplus each year.
Second, J. Schoonover
Vote, Unanimous

Discussion: Board members agreed that it makes sense to follow this recommendation each year.

3.20 Presentation of the 2018-2019 Financial Audit of SCEC

Laticia Michelson from Pavento, Ratcliffe, Renzi & Co. LLC presented and discussed the Report on the Financial Audit of SCEC for fiscal year 2019. It was presented containing no exceptions.

3.30 Board members voted to approve the Annual Audit.

Motion, J.Cabral: To approve the 2018-2019 Financial Audit as presented and submitted on December 12, 2019 by Laticia Michelson from Pavento, Ratcliffe, Renzi, & Co.,LLC and to instruct the Board Chair and the Executive Director to certify that this action was taken by signing a document that memorializes the action taken.

Second, T. Lynch

Vote, Unanimous

Motion, T. Lynch: To designate \$2,825,673 as South Coast Educational Collaborative's cumulative surplus for FY19 and retain for the Collaborative's use and to instruct the Board Chair and the Executive Director to certify that this action was taken by signing a document that memorializes the action taken.

Second, J. Robidoux

Vote, Unanimous

3.40 Updating the FY 19 Business Plan/Budget

Jennifer Prendergast, Business Manager gave an overview of the October close. Overall, the budget is headed in a positive direction and enrollment is above budget. The year to date net operating results are \$1,255 surplus which is lower than the previous year as a result of slightly less enrollment than FY 18 and higher staffing costs.

As discussed at the October 24th Board meeting, SCEC will be bringing on an additional maintenance person to service the growing number of SCEC sites. This will necessitate the purchase of an additional maintenance truck that includes a plow.

Although the SCEC Capital Plan was approved in June, 2018, the plan must be amended to include an additional \$42,000 for the purchase of the truck.

Motion, B. Gifford: To accept the capital plan as amended

Second. J.Schoonover

Vote, Unanimous

3.50 SCEC Financial and Control Policies

As existing policies are honed and new ones emerge, Board member participation and oversight will be encouraged and solicited.

4.00 Human Resources

4.10 New Hires

4.11 Katlyn Wilson, Paraprofessional II, Seekonk North Elementary, 12 months.

4.12 Roger Fournier, Paraprofessional II, Life Academy, 12 months

Motion, J.Robidoux: To approve the new hires as presented

Second, J. Schoonover

Vote, Unanimous

4.20 Resignations

4.21 Lori Martins, Paraprofessional II, Seekonk North Middle, 12 months

4.30 Retirements

4.31 Deborah Urquart, Teacher, LIFE Academy, 12 months

Motion, J. Robidoux: To accept the resignation of Lori Martins and the retirement of Deborah Urquart as amended and presented

Second, J. Schoonover

Vote, Unanimous

4.40 Terminations

None

4.50 Leave of Absence

None

4.60 Educational Leave

None

5.00 Executive Session

None

6.00 Building Program Update

6.10 Repairs and replacements at the majority of SCEC sites are being completed on an as needed basis.

6.20 Construction of GLC-3 is nearing completion.

7.00 Policy and Procedures

7.10 As current administrative policies and procedures are refined and new ones emerge, Board participation and oversight will be encouraged and solicited.

8.00 Internal Professional Development – Prepared by Frank Gallishaw Jr.

8.10 SCEC STEAM consultant/instructor, Charlie Seekell facilitated a professional development activity entitled, The Hour of Code. Mr. Seekell is a great resource and is available to provide professional development for districts.

8.20 Members of the SCEC Deep Learning Leadership Team published their November-December New Pedagogies Newsletter.

9.00 External Professional Development – Prepared by Dr. Carolyn McKearney

9.10 SCEC will partner with Bridgewater State University (BSU) to offer a Masters of Special Education. This will be held on the SCEC Swansea Campus and will begin in January, 2020. This will be a hybrid model and the tuition will be less than on-campus. Students will also be able to take advantage of a three month tuition payment plan if needed.

9.20 The SCEC CPI Team continues to provide trainings for SCEC employees and for district personnel.

9.30 External Professional Development trainings have taken place in November in Fall River and Taunton.

10.00 Superintendent Issues

10.10 The South Coast Educational Collaborative Annual Report 2018-2019 was submitted and reviewed by the Board of Directors. It has been dedicated to Garold Mocombe 1999-2018.

Motion, J. Cabral: To approve the 2018-2019 Annual Report of South Coast Educational Collaborative and instruct the Board Chair and the Executive Director to certify that this action was taken by signing a document that memorializes the action taken.

Second, B. Gifford

Vote, Unanimous

Discussion: Board Chair, Superintendent Medeiros spoke about the phenomenal job SCEC has done to produce this report.

Board members discussed the various sending districts and distances that some students must travel to SCEC sites.

Dr. Heimbecker spoke about the dedication to Garold Mocombe and how he is a person who has left an influence on SCEC.

Superintendent Cabral asked about photo releases for students. Dr. Heimbecker stated that all students in the report have signed releases upon entry into SCEC and additionally when going into a publication.

10.20 Collective bargaining discussions between the leadership teams from South Coast Educational Collaborative and the South Coast Educational Collaborative Federation will begin with the first session on January 9, 2020.

10.30 Potential for New Membership in South Coast Educational Collaborative (SCEC)

Board Members discussed the requests from New Bedford and Westport to join SCEC.

Motion, J. Robidoux: To accept the recommendation of the SCEC Executive Director that will postpone a decision on Fall River (as requested by the Fall River Superintendent) and allow New Bedford and Westport to move forward with the process to become members of South Coast Educational Collaborative.

Second: A. Azar

Vote: Unanimous

Discussion: Board members discussed potential space needs to accommodate students. Executive Director Heimbecker explained that the students are already here at SCEC. In addition, SCEC is providing professional development and this will open up new funding opportunities.

Superintendent Medeiros stated that this action taken today does not preclude continued dialogue with Fall River.

Board members reviewed the modification of the SCEC Collaborative Agreement to establish governance of SCEC as exclusively the role of Superintendents from member districts. Ms. Paulajo Gaines and Ms. Ruth Hersh, SCEC DESE representatives, have been very supportive and helpful with this process.

Motion, T. Lynch: To accept the new language in the South Coast Educational Collaborative Agreement as presented.

Second: J. Schoonover

Vote: Unanimous

10.40 Other Emerging Arrangements

It appears that SCEC was not chosen to be in the first round of Kaleidoscope Collective.

SCEC staff and students are flourishing in regard to deep learning and it is in everything we do. Two teams of SCEC educators presented at a New Pedagogies for deep Learning (NPDL) held in Toronto in November, 2019. Additionally, Dave Marr, SCEC Facilitator and teacher was featured in an article presented at the November, 2019 NPDL Laboratory.

Consultation work with the King Phillip Regional High School is expanding to the school systems sending students to the High School.

Regular education initiatives are continuing to expand to multiple districts.

- 10.50 SCEC Board Members who are interested in attending the AASA National Conference of Education in San Diego from February 13-15, 2020 should contact Jewel Woodside.
- 10.60 SCEC Board members who are interested in attending the National Conference for ASCD in Los Angeles, California from March 13-16, 2020 should contact Jewel Woodside.
- 10.70 The Executive Director's Book Club

Executive Director Heimbecker provided to Board members the book entitled: *No one is too small to make a difference* by Greta Thunberg. Greta is a Swedish school age girl who is diagnosed as “having Asperger’s” and has been able to accomplish great things and make significant contributions to the world. Board members spoke about the importance of all students being able to know that they have a purpose and can contribute to our world.

Executive Director Heimbecker commented about the significance of an Alternative Education student receiving a Gallishaw Memorial Scholarship at the SCEC Superintendents Academic Excellence Award presentation preceding the Board meeting.

11.00 Other Superintendent Issue(s)

None

12.00 Warrants

The warrants were presented and signed

13.00 Other Item(s)

None

14.00 Adjournment

Motion, J. Schoonover: To adjourn meeting at 2:01 PM

Second, J. Robidoux

Vote, Unanimous