

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting
June 13, 2019
Minutes

Present: A. Azar, J. Cabral, R. Drolet, T. Lynch, R. Medeiros, J. Robidoux,
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:12 PM.

2.00 - Minutes of April 11, 2019

The minutes of April 11, 2019 were presented for review and approved.

Motion, J. Cabral: To approve the minutes of April 11, 2019

Second, Lynch

Vote, Unanimous

3.00 - Financial Information

3.10 - Updating of the FY 19 Business Plan/Budget

Jennifer Prendergast, Business Manager, reviewed MR6 from April, 2019. Although there is a loss of \$93,000 at the end of April, the April close is projecting a \$500,000 surplus at the end of FY 19. There are currently 270 students enrolled and summer, 2019 will begin with 252 students which is an increase of 30 students from summer, 2018.

Ms. Prendergast spoke of the need to purchase an additional wheelchair van for students and to also replace the existing wheelchair van. These needs have just been identified by the Leadership Team; therefore the Capital Plan must be amended to include these needs. Executive Director, Heimbecker, spoke about the need for all students to have access to inclusive experiences in the community.

Motion. Robidoux: To accept the capital plan as amended

Second. Cabral

Vote, Unanimous

- 3.20 - The FY 2020 Business Plan reflects the trend of SCEC staff having more of a presence in regular education settings. Districts have been contracting with SCEC staff members to assist in programs development, Speech and Language, Physical Therapy as well as in many other programmatic and therapeutic service areas. Dr. Heimbecker suggested that Board members inform their Special Education Administrators to reach out to SCEC if services are needed.

- 3.30 - SCEC Financial and Control Policies

As existing policies are honed and as new ones emerge, Board participation and oversight will be encouraged and solicited.

- 3.40 - Post-Employment Benefits (OPEB) Trust

Motion, Lynch: To table discussion with the Trustees about Post-Employment Benefits (OPEB) Trust until OPEB Trust Meeting
Second, R. Drolet
Vote, Unanimous

- 4.00 - Human Resources

- 4.10 - New Hires

4.11 Kayla Young, Paraprofessional II, LIFE Academy, 12 months
4.12 Kenny Pacheco, Paraprofessional II, LIFE Academy, 12 months
4.13 Fabio Cherant, Paraprofessional II, LIFE Academy, 12 months
4.14 Lisa Martiesian, SCEC Leadership Team, 12 months
4.15 Kevin Hurley, Teacher, Gallishaw High School, 12 months

Motion, T. Lynch: To approve the new hires as presented
Second, J. Cabral
Vote, Unanimous

- 4.20 - Resignations

4.21 Adam Pryzstas, Paraprofessional II, Freetown Elementary, 12 months
4.22 Cheryl Kenny, Teacher, Palmer River Elementary, 12 months
4.23 Shannon Wetherell, Paraprofessional II, Seekonk North Elementary, 12 months

Motion. J. Robidoux: To accept the resignations as presented

Second, J. Cabral
Vote, Unanimous

- 4.30 - Retirements

None
- 4.40 - Terminations

4.41 – Fabio Cherant, Paraprofessional II, LIFE Academy, 12 months
- 4.50 - Leave of Absence

None
- 4.60 - Educational Leave

None
- 5.00 - Executive Session

None
- 6.00 - Building Program Update
- 6.10 - Executive Director Heimbecker spoke about recommendations made by the Swansea Fire Inspector.
- 7.00 - Policy and Procedures
- 7.10 - Executive Director Heimbecker spoke about SCEC developing a policy about who can speak on behalf of SCEC.
- 8.00 - Internal Professional Development – Prepared by Frank Gallishaw Jr.
- 8.10 - SCEC hosted its final Professional Day on May 3, 2019.
- 8.20 - The SCEC NPDL hosted a number of Zoom meetings entitled Courageous Conversations.
- 8.30 - SCEC will host a workshop on Coding.

- 9.00 - External Professional Development – Prepared by Dr. Jennifer Faria
- 9.10 - SCEC has partnered with Bridgewater State University to offer the Sheltered English Immersion (SEI) Endorsement course at South Coast.
- 9.20 - SCEC is continuing to work with Carol Doherty to better understand the needs of stakeholders and to develop programming.
- 9.30 - SCEC staff are in the process of investigating and potentially offering undergraduate programs, Masters Programs in Special Education, and a range of licensure opportunities.
- 9.40 - GOHAcademy is offering Winter Workshops in 2019, in Boston, MA to assist prospective educators with passing MTEL's.
- 9.50 - NPDIL will be offering a Facilitators Institute from August 6- 8, 2019 in Chicago and the NPDIL team at SCEC is considering sending a Team of educators.
- 9.60 - Dr. Carolyn McKearney will be conducting professional learning for Berkley educators on Creating Therapeutic Environments as soon as school has ended.
- 10.00 - Superintendent Issues
- 10.10 - Board members discussed the MASS Summer Institute and all interested Board members have been registered.
- 10.20 - Potential for New Membership in South Coast Educational Collaborative (SCEC)

Once the new Collaborative agreement to include the Dartmouth Public School District is signed by the by the Chairs of the member school committees for Dartmouth and sent to SCEC, Executive Director Heimbecker will submit the new agreement to the DESE Commissioner.

There is consensus from the Board to include Dartmouth as a non-voting participant in Board meetings prior to DESE's approval for the Dartmouth Public School District to become a member of the South Coast Educational Collaborative. .

To date, all necessary documents regarding the Fall River Public Schools request to become a member of South Coast Educational Collaborative have not been received by SCEC.

- 10.30 - Dr. Carolyn McKearney has been doing consultation work with the King Phillip Regional High School staff and is increasingly available to do consultation work in districts. Dr. McKearney has been moved out of the Seekonk North School leadership, so that she is more available for increased consultative work. Two Facilitators have become Teacher Leaders and will assume leadership responsibility for Seekonk North School.

- 10.40 - Consultation and Restructuring

Executive Director Heimbecker reviewed with board members the SCEC consolidation and restructuring plan.

Board members have requested a document be sent to them that indicates names of SCEC leaders, sites and telephone numbers. Executive Director Heimbecker will ensure that Board members receive this by the Fall SCEC Board of Directors' meeting.

- 10.50 - The Executive Director's Book Club

Executive Director Heimbecker discussed Richard Blanco's *How to love a country* published in 2019. The author is a Cuban exile who was the Presidential Inaugural Poet for Barack Obama.

- 11.00 - Other Superintendent Issue(s)

SCEC has established a Post-Employment Benefits (OPEB) Trust but has not yet funded it. The SCEC Business Manager, supported by the SCEC Executive Director, recommend that \$50,000 from the SCEC surplus fund be used to cover two years. Executive Director Heimbecker recommended that the amount of money put in the trust should be decided on an annual basis.

Motion, J.Cabral: To fund \$50,000 into the SCEC Post-Employment Benefits (OPEB) Trust
Second, J. Robidoux

Discussion: Board Members discussed the status of OPEB trusts in their Districts.

Vote, Unanimous

12.00 - Warrants

The warrants were presented and signed

13.00 - Other Item(s)

None

14.00 - Adjournment

Motion, J Cabral: To adjourn meeting at 1:46 PM

Second, A. Azar

Vote, Unanimous