

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting December 13, 2018 Minutes

Present: A. Azar, J. Cabral, R. Drolet, T. Lynch, R. Medeiros, J. Robidoux, J. Schoonover
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:24 PM.

2.00 - Minutes of October 18, 2018

The minutes of October 18, 2018 were presented for review and approved.

Motion, T. Lynch: To approve minutes of October 18, 2018
Second, J. Robidoux
Vote, Unanimous

3.00 - Financial Information

3.10 - FY 18 Business Plan/Budget

The accountants from Pavento, Ratcliffe, Renzi & Company, LLC completed the FY 18 audit of SCEC.

3.20 - Independent Auditors' Report of SCEC for FY 18 by Laticia Michelson from Pavento, Ratcliffe, Renzi & Company, LLC

Laticia Michelson from Pavento, Ratcliffe, Renzi & Company, LLC presented the FY 2018 Audit. It was presented containing no exceptions.

Motion, T. Lynch: To approve the 2017-18 Financial Audit as presented and submitted on December 13, 2018 by Laticia Michelson from Pavento, Ratcliffe, Renzi, & Co., LLC and to designate \$1,949,109 as South Coast Educational Collaborative's cumulative surplus for FY 18 and retain for the Collaborative's use and to instruct the Board Chair and the Executive Director to certify that this action was taken by signing a document that memorializes the action taken.
Second, A. Azar
Vote, Unanimous

3.30 - FY 19 Business Plan/Budget

There is guarded optimism about the FY 19 business plan/budget. Enrollments are significantly above budget, however, there is fluctuation in enrollment between and among program sites. In an effort to increase financial support and serve districts,

SCEC Leaders continue to provide technical assistance and expand partnerships in New Pedagogies for Deep learning.

3.40 - SCEC Financial and Control Policies

As existing policies are honed and new ones emerge, Board participation and oversight will be encouraged and solicited.

3.50 - Post-Employment Benefits (OPEB) Trust

Board members reviewed the draft of the SCEC OPEB Trust documents.

Motion, J. Schoonover: To accept the SCEC OPEB Trust document and to establish the OPEB Trust Fund.

Second, T. Lynch

Vote, Unanimous

4.00 - Human Resources

4.10 - New Hires

4.11 - Sarah Leavitt, Paraprofessional II, Life Academy, 12 months

4.12 - Lori Pacheco, Paraprofessional II, Life Academy, 12 months

4.13 - Michael Panza, Para II, Life Academy, 12 months

4.14 - Mitchell Paiva, Paraprofessional II, Life Academy, 12 months

4.15 - Betty Rose, Paraprofessional II, GRAIS, 12 months

Motion, J. Schoonover: To approve the new hires as presented

Second, J. Robidoux

Vote, Unanimous

4.20 - Resignations

4.21 - Holly Clark, ABA/Paraprofessional II, Related Services, 12 months

4.22 - Tyler Hetu, Paraprofessional II, Life Academy, 12 months

4.23 - Jill Policastro, Per Diem Nurse, Medical Services

4.24 - Timothy Oborski, Life Academy, Paraprofessional II, 12 months

Motion. T. Lynch: To accept the resignations as presented

Second, A. Azar

Vote, Unanimous

4.30 - Retirements

None

- 4.40 - Terminations
None
- 4.50 - Leave of Absence
None
- 4.60 - Educational Leave
None
- 5.00 - Executive Session
None
- 6.00 - Building Program Update
- 6.10 - Repairs and replacements at the majority of SCEC sites are being completed on an as needed basis.
- 7.00 - Policy and Procedures
- 7.10 - As current policies and procedures are refined and new ones emerge, Board participation and oversight will be solicited.
- 8.00 - Internal Professional Development – Presented by Frank Gallishaw Jr.
- 8.10 - SCEC held its annual Legal Workshop on November 6, 2018 via an online format and was broadcast to 5 SCEC sites
- 8.20 - The Massachusetts Department of Elementary and Secondary Education is sponsoring a hybrid course for MA educators entitled Paraeducators in the Life of the School and Community.
- 9.00 - External Professional Development – Prepared by Dr. Jennifer Faria
- 9.10 - Carol Doherty will be contacting Board members regarding district professional learning needs.
- 9.20 - SCEC is in the process of investigating and possibly offering undergraduate programs, Masters Programs in Special Education and other licensure opportunities and will work with Carol Doherty in this process.
- 9.30 - GOHAcademy is offering winter workshops to assist prospective educators with passing the MTEL's. A partnership with GOHAcademy is being explored.

- 9.40 - An SEI Full Teacher Endorsement Course is being offered by Bi-County Collaborative and starts on January 9, 2019.

10.00 - Superintendent Issues

- 10.10 - Board members reviewed the Annual report.

Motion, T .Lynch: To approve the 2017-2018 Annual Report of South Coast Educational Collaborative and instruct the Board Chair and the Executive Director to certify that this action was taken by signing a document that memorializes the action taken.

Second, J. Schoonover

Discussion:

A discussion ensued with Board members regarding SCEC tuitions, including the Tiers and Circuit Breaker reimbursement. Executive Director Heimbecker explained that the Tiers were established to help with Circuit Breaker funding. Jennifer Prendergast will reach out to the Massachusetts Department of Elementary and Secondary Education (DESE) and obtain additional information for Board members.

Vote, Unanimous

- 10.20 - Board member Jeff Schoonover shared his reflections about the new and improved NEASC 2020 Standards for Accreditation. He recently attended a NEASC conference and he explained that the entire process has been streamlined and revitalized.
- 10.30 - Maggie Arruda, Health Services Administrator at SCEC has been selected to serve as a member of the Comprehensive Health Curriculum Framework Review Panel. SCEC is very proud of Maggie's leadership abilities and that she has been chosen to serve on this panel.
- 10.40 - SCEC Board Members who wish to attend the ASCD's national conference in Chicago Illinois from March 16-18, 2019 should contact Jewel Woodside.
- 10.50 - SCEC Board members who wish to attend the AASA's national conference in Los Angeles from February 14-16, 2019 should contact Jewel Woodside.
- 10.60 - The majority of School Committee's from member districts have voted unanimously to honor the Dartmouth School committee's request to become a member of South Coast Educational Collaborative and it is anticipated that the remaining member School Committees will follow suit.
- 10.70 - On December 10, 2018, the Fall River School Committee voted unanimously to request membership in South Coast Educational Collaborative. Once the SCEC Board receives the official minutes of the motion from the Fall River School Committee, the SCEC Board must take action on the official request. Executive Director Heimbecker spoke about the

tremendous amount of resources and opportunities that could become available with Fall River as a SCEC member.

- 10.80 - Executive Director, Heimbecker, facilitated a professional learning experience for Board Members utilizing Michael Fullan's 2018 book entitled *Nuance: Why some Leaders succeed and others fail*. Dr. Heimbecker explained that this is a very readable book and has some very powerful suggestions about what deep leaders do. Dr. Heimbecker also led a discussion about an article entitled *Providence Student Union protest demands removing police officers from schools*.
- 11.00 - Other Superintendent Issue(s)
- Board member A. Azar stated that the new Special Education Administrator for the Dighton/Rehoboth School Department will begin in January, 2019.
- 12.00 - Warrants
- The warrants were presented and signed
- 13.00 - Other Item(s)
- None
- 14.00 - Adjournment
- Motion, A. Azar: To adjourn meeting at 2:36 PM
Second, J. Robidoux .
Vote, Unanimous