

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting
June 14, 2018
Minutes

Present: A. Azar, T. Lynch, R. Medeiros, J. Robidoux,
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:00 PM.

2.00 - Minutes of April 12, 2018

The minutes of April 12, 2018 were presented for review and approved.

Motion, T. Lynch: To approve minutes of April 12, 2018
Second, J. Robidoux
Vote, Unanimous

3.00 - Financial Information

3.10 - FY 18 Business Plan/Budget

SCEC currently has a modest surplus. May and June are expected to close at a loss; however the surplus will cover this. Student enrollments continue to steadily increase.

3.20 - FY 19 Business Plan/Budget

The FY 19 Business Plan/Budget is based upon tuition increases that range from 2.5% to 4%. There is a 0% increase in the cost of related service providers, fees for 1:1 aides as well as tuition tiers. The budget is fair and the tuitions are closer between Member and Participating districts. When new districts join SCEC, the budget is structured in a way that allows SCEC to be more inclusive with the districts it works with. Through the evolving partnership with New Pedagogies for Deep Learning, SCEC will be doing more regular education projects with our districts utilizing a projects-based learning approach.

Motion, T. Lynch: To accept the FY'19 Business Plan/Budget as presented
Second, A. Azar
Discussion: Board members spoke about the current state of the budget in their districts.
Vote, Unanimous

3.30 - SCEC Financial and Control Policies

Executive Director Heimbecker reviewed the new travel document. This form will be utilized by Board members and all non-union employees.

3.40 - OPEB Trust

SCEC is in the process of developing the OPEB Trust documents. In addition, documents are being collected from DESE and other collaboratives in an effort to ensure accurate compliance with laws and guidelines. SCEC will be working with Rockland Trust Bank.

4.00 - Human Resources

4.10 - New Hires

4.11 - Samantha Westgate, Para II, Somerset North Elementary, 12 months

4.12 - Nicole Ashley, Paraprofessional II, Seekonk North School, 12 months

4.13 - Kayla Vincelette, Paraprofessional II, Somerset North Elementary, 12 months

4.14 - Jennifer Brosnan, Mental Health Counselor, Seekonk North, 12 months

4.15 - Alexis Lourenco, Paraprofessional II, Seekonk North, 12 months

Motion, J. Robidoux: To approve the new hires as presented

Second, A. Azar

Vote, Unanimous

4.20 - Resignations

4.21 - Chelsea Berlo, Paraprofessional II, Freetown Elementary, 12 months

Motion, T. Lynch: To accept the resignation as presented

Second, A. Azar

Vote, Unanimous

4.30 - Retirements

4.31 – Elizabeth Dunn, Paraprofessional II, Somerset North Elementary, 12 months

4.32 - Ersilia Fanuele, Paraprofessional II, Somerset North Elementary, 12 months

Motion, T. Lynch: To accept the retirements as presented

Second, J. Robidoux

Discussion: Executive Director Heimbecker thanked all the retirees for their service.

Vote, Unanimous

4.40 - Terminations

None

- 4.50 - Leave of Absence
None
- 4.60 - Educational Leave
None
- 5.00 - Executive Session
None
- 6.00 - Building Program Update
- 6.10 - LIFE Academy opened with 21 students at the end of April. Additional students will be coming in July.
- 6.20 - Repairs and replacements at SCEC sites are being completed as needed.
- 7.00 - Policy and Procedures
- 7.10 - Leadership Team members continue to refine and create policies for SCEC. Board participation and oversight is encouraged and solicited.
- 7.20 - The draft form, Professional Development Expenditure Justification Checklist, was presented for Board member review and input. This form will be used to document expenditures for professional learning experiences for Board members.
- 8.00 - Professional Development – Presented by Frank Gallishaw Jr.
- 8.10 - Attorney Felicia Vasudevan from the law firm of Murphy, Hesse, Toomey and Lehane presented at the SCEC final professional day on May 4, 2018.
- 8.20 - Executive Director Heimbecker spoke about the first SCEC New Pedagogies Newsletter and the SCEC plan to be a Deep Learning community. SCEC will host a 3 day training session during August 15-17 and possibly a 2 day session in October.
- 8.30 - SCEC Berkley Middle School Staff recently established free membership/accounts with the Ohio Center for Autism and Low Incidence.(OCALI) and SCEC/ BCBA Greg Sargeant will provide oversight and support to this project.
- 8.40 - The SCEC Professional Development Committee continues to pursue a Bachelor’s and Master’s Degree Program in Special Education.
- 8.50 - A team of SCEC staff will participate in train-the trainer model for the ALICE, active shooter civilian response training. Board members discussed trainings that are offered

in their districts. SCEC surveyed districts and wishes to prepare staff in similar training as districts offer, but understands that each district has its own variation.

- 8.60 - A student at Gallishaw High School completed a course of studies in Landscape Fundamentals and will be receiving a certificate in this! This was a great accomplishment for this student!
- 9.00 - Superintendent Issues
- 9.10 - The Dartmouth School Committee voted unanimously to request membership in South Coast Educational Collaborative. The Dartmouth School Department has expanded its use of SCEC services and currently has 16 students in SCEC programs. In addition, the use of related service providers has continued to grow and Dr. Carolyn McKearney has been requested to continue to provide PBIS training to building administrators.

 Motion, T.Lynch: To admit Dartmouth Public School District as a member of the South Coast Educational Collaborative, and to amend the Collaborative agreement to reflect Dartmouth's admission as a member of the Collaborative, subject to Massachusetts General Law and the approval of the Massachusetts Department of Elementary and Secondary Education.
 Second, A. Azar
 Vote, Unanimous
- 9.20 - Accommodations are set for all Board members and participating SCEC Leadership Team Members who are attending the MASS Executive Institute during July 10-13, 2018.
- 9.30 - Executive Director Heimbecker shared a list with board members of non-union employees who are being considered for 1 to 3 year contracts.
- 9.40 - The Executive Director's 4 year contract was presented to the Board. As directed by the Board of Directors, Board member clarifications had been made and the contract was executed by the Board Chair, Vice Chair, and Executive Director.
- 9.50 - Executive Director Heimbecker's Educator Evaluation process continues with the supervision of the SCEC's Board Chair and Vice-Chair.
- 9.60 - The Board of Directors and the SCEC community thanked Taunton Superintendent Dr. Julie Hackett for her years of stellar service on the SCEC Board and wished her continuing success in her new role as Superintendent of the Lexington School Department.
- 9.70 - The Board of Directors and the SCEC community thanked Dr. Arlene Bosco for her remarkably effective years of service on the SCEC Board and wished her continuing success.
- 9.80 - Executive Director Heimbecker facilitated a professional learning experience for Board Members. Utilizing the 2018 book written by Mark Epstein, M.D. entitled, *Advice not given: A guide to getting over yourself*, this discussion supports the SCEC goal in

diversity and wellness.

9.90 - Other Superintendent Issue(s)

None

10.00 - Warrants

The warrants were presented and signed.

11.00 - Other Item(s)

None

12.00 - Adjournment

Motion, T. Lynch: To adjourn meeting at 1:52 PM

Second, A. Azar

Vote, Unanimous