

South Coast Educational Collaborative
Board of Directors
October 26, 2012

Minutes

Present:

A. Bosco, T. Lynch, R. Medeiros, R. Monteiro, J. Wordell
D. Heimbecker, M. Canner

1.00- Call to order

The meeting was called to order by Board Chair R. Medeiros at 1:01pm.

2.00- Minutes of September 28, 2012

The minutes of September 28, 2012 were presented for review and approved.

Motion, T. Lynch: To approve minutes of September 28, 2012.

Second: R. Monteiro

Vote, unanimous

3.00- Financial Information

3.10- Monthly Reports (as of September 28, 2012)

All indicators indicate that SCEC is trending toward a successful year. For the first time in three decades, the first quarter of the year shows more revenue than expenditures.

3.20- Business Plan/Budget for FY 13.

Although enrollment is healthy, students have very complex needs and this has resulted in the need for increased employment. In response to this, embedded and powerful professional development is employed in an attempt to minimize the need for additional staff.

Other revenue streams that are not tuition driven are being pursued to offset the budgetary impact of the increased need for new employees. Consultative services to districts have expanded and Senior Leadership Team members are assisting district leaders with professional development and program development initiatives.

Indirect costs continue to decrease mostly due to the result of hiring an employee to do SCEC repairs and renovations.

Senior Leadership Team members continue to explore new models for delivery of services such as “Schools within Schools”.

3.30- SCEC Financial and Control Policies.

The financial and policy initiatives approved by Board members are in effect. Any new initiatives will be shared with the Board as they are being developed.

3.40- The audit of FY '12 is in progress and is rigorous. The auditors from Pavento, Ratcliffe, and Renzi are reviewing new Collaborative Regulations and analyzing potential new procedures.

4.00 Human resources

4.10- New Hires

Motion, T. Lynch: To accept all new hires
Second, J. Wordell
Vote, Unanimous

4.20- Resignations

None

4.30- Retirements

None

4.40- Leave of Absence

None

4.50- Educational Leave

Discussion ensued regarding educational leave for SCEC employee who will be pursuing further education. A limit of one year is being considered.

5.00- Executive Session

None

6.00- Building Program Update

Repair and renovation projects are being done as needed.

7.00- Policy and Procedures

- 7.10- As policies and procedures are modified or developed, The Board of Directors' will be consulted for input and approval.
- 7.20- All SCEC public meeting notices and minutes will be posted on the SCEC website and will remain there for one year.

8.00- Professional Development

- 8.10- Dr. Stacey Kaminski is revising the BU program for re-approval for June, 2013. A letter of support is requested from each district to include in the application. Board members discussed the need to mentor new Principals and the manner in which each district is able to do so.
- 8.20- The Framingham State University for Professional Licensure program for regular educators is continuing recruitment.
- 8.30- Applications are still being accepted for the SCEC/Northeastern University "Bridge to Teaching Cohort" and students may join the cohort at any time.
- 8.40- The SCEC partnership with the Northeastern University Doctoral Program continues to grow beyond the expectations of NEU officials. High quality individuals are being encouraged to apply.
- 8.50- Students in the SCEC/Simmons Special Education Administration program are continuing their coursework.
- 8.60- The Simmons/SCEC Master's Program in Special Education Teaching, Cohort #18, began this summer.
- 8.70- If interest continues to build, the Teacher of Students with Severe Disabilities, Initial Licensure program with Bridgewater State University will be reinstated.
- 8.80- Program design and implementation activities are in progress for a new SCEC/BCC Associate's Degree program.

9.00- Superintendent Issues

- 9.10- Dr. Heimbecker will present the Strategic Plan at the next meeting with suggested changes and adjustments for Board review.

- 9.20- Board member Thomas Lynch and Executive Director David R. Heimbecker will attend the AASA National Conference on Education in February, 2013. This professional development activity will be directed by professional development goals written by the attendees.
- 9.30- Executive Director, Dr. David R. Heimbecker is researching the topic of leasing and may present a leasing template and procedures that are consistent with the emerging Collaborative Regulations for Board members to review at the next Board of Directors Meeting.
- 9.40- Superintendent Thomas Lynch will be part of a team that will be doing a presentation about the SCRO (South Coast Regional Organization) at the upcoming joint MASS/MASC conference next month.

9.60- Proposed Regulations Relating to Educational Collaboratives

The proposed Collaborative Regulations continue to be available for public review and comment. Please refer back to 3.30 Financial Information.

10.00- Warrants

Warrants were posted and signed.

11.00- Other Items

11.10- Green Enterprise

11.11- The solar array project is funded and construction should be completed by spring of 2013.

11.12- District students are welcomed to join SCEC middle and high school students in the joint BCC/SCEC efforts to bring information and training regarding emerging careers in green technologies. Currently there are five middle school slots available for district students interested in a Lego Engineering course that will begin during the first week of December, 2012.

12.00- Adjournment

Motion, T. Lynch: To adjourn at 2:17 p.m.

Second, R. Monteiro

Vote, Unanimous