

South Coast Educational Collaborative

Board of Directors

June 19, 2014

Minutes

Present: A. Azar, A. Bosco, T. Lynch, M. Malone, R. Medeiros, R. Monteiro,
M. Canner, D. Heimbecker, J. Prendergast

1.0 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:30 PM.

2.00 - Minutes of April 17, 2014

The minutes of April 17, 2014 were presented for review and approval.

Motion, T. Lynch: To approve minutes of April 17, 2014

Second, A. Bosco

Vote, Unanimous

3.00 - Financial Information

3.10 - A review of data regarding Workers Compensation indicates that the policies and procedures employed by the Board and Leadership Team at SCEC have resulted in dramatic reductions of losses over a 6 year period of time.

3.20 - Business Plan/Budget for FY 14

A review of the Executive Summary of the May close indicates that SCEC will still end the Fiscal Year 2014 with a deficit of approximately \$500,000 despite measures having been taken to prevent this. The Executive Director will contact Superintendent's whose districts have substantial balances over 90 days.

3.30 - Update on Leasing Status of Venues in which SCEC Services are Delivered

With the exception of properties in Seekonk, all leases of instructional space for SCEC services have expired or will expire by July 1, 2014. Leases will be sent to districts for renewal.

3.40- Business Plan/Budget for FY 15

An austere business plan for FY 15 has been developed. Structural changes are taking place in programs and relocation of some programs may occur in an effort to consolidate classrooms. The VTC and ACE High School Programs are closing and being replaced by direct student-centered services at the Gallishaw School. The use of data collection and analysis in enlightening instruction and therapy in real-time is planned to be at the core of service delivery at South Coast. Rigorous recruiting efforts, step-up and step-down relations with school districts and other agencies, and marketing of services will

continue. This is the second reading of the business plan and it is developed to comply with the new Collaborative law.

Motion, M. Malone: To approve the Business Plan/Budget for FY 2015
Second, T. Lynch
Vote, Unanimous

3.50 – SCEC Financial and Control Policies

The policies and procedures that are currently in place are being followed. As new ones emerge, Board participation and oversight will be encouraged.

4.00 - Human Resources

4.10 - New Hires

4.11 - Kathy Benoit-Marr, Content Specialist, North Seekonk ACE Elementary, 12 Months

4.12 - Joseph Generazzo, Paraprofessional III, North Seekonk and Gallishaw School, 12 Months

4.13 - Erica Zongrone, Teacher, North Seekonk Middle/High 12 months

Motion, T. Lynch: To accept the new hires 4.11 through 4.13
Second, M. Malone
Vote, Unanimous

4.20 - Resignations

4.21 - Maureen Murphy Mello, Speech Language Pathologist, Related Services 10 months and possible extended year.

4.22 - Lisa A. Roy, Paraprofessional II, Gallishaw High School, 10 months and possible extended year

4.23 - Thomas Mello, Teacher, Bridge Somerset Berkley Regional High School, 12 months

4.24 – Stacey Kaminski, Leadership Team – Accepted position of Executive Director of Connect

Motion, M. Monteiro: To accept the resignations of 4.21 through 4.24
Second, M. Malone
Vote, Unanimous

4.30 - Retirements
None

4.40 - Leave of Absence

Discussed in Executive Session

4.50 - Educational Leave
None

5.00 - Executive Session: Personnel

- 5.10 - Motion, T. Lynch: to enter into Executive Session
Second, M. Malone
Vote, Unanimous

(See Executive Session Minutes)

6.00 -Building Program Update

Only essential repairs and renovations are being completed.

7.00 -Policy and Procedure

- 7.10 - As SCEC updates and revises existing policies and procedures, the Board will be informed and involved.

8.00 - Professional Development- Presented by Stacey Kaminski

- 8.10 - Currently, 6 candidates are participating in the SCEC/BU Administrators' Licensure Program. The students are actively engaged with the course material and assignments and feel they are being prepared to assume school and district based responsibilities.
- 8.20 - The Framingham State University /SCEC Partnership Program for Professional Licensure in general education is continuing recruitment.
- 8.30 - An virtual Informational Open House for the "Bridge to Teaching" , a SCEC /Northeastern University Partnership Program, was held on April 17, 2014. Recruitment efforts will continue.
- 8.40 - The SCEC/Northeastern University Doctoral Program continues to grow. High quality individuals are encouraged to apply.
- 8.50 – Seventeen educators completed the licensure program requirements during the final Simmons/SCEC Master's in Special Education Program in May 2014.
- 8.60 - The first cohort of the SCEC/Bridgewater State University Special Educator licensure/graduate degree program began in February 2014. The first summer session began during the first week of June.
- 8.70 - The Southeastern Massachusetts Readiness Center will be sponsoring a video calibration training for administrators who are conducting the educator evaluation, in August, at Bridgewater State University. The Center extends its gratitude to those members of SCEC's Board who have registered their teams. The Readiness Center initiative was not identified as a critical priority in the Commonwealth's FY '15 Budget; therefore once Race to the Top funds cease in September, 2014, the centers will no longer exist in their current capacity.

8.80 - In 2016, SCEC will partake in its first Coordinated Program Review. (CPR) The leadership team will be examining its policies and procedures to ensure the organization is meeting its obligations and will be soliciting insights from district partners and collaboratives who have completed this process. Four subcommittees have been formed to explore the standards and indicators.

9.00 - Superintendent Issues

9.10 - Introduction of New Superintendents

Dighton/ Rehoboth: Anthony Azar

Freetown/Lakeville: Richard Medeiros

9.20 - Fingerprinting Update

Forensic Consulting cannot offer the fingerprinting business at SCEC.

9.30 - MASS Summer Institute for 2014.

Reservations for hotel accommodations and registration for the Institute have been made. All Board Members will attend.

9.40 - Updating on the Status of SCEC's New Collaborative Agreement

The new Collaborative agreement for SCEC has been appropriately signed by all School Committee Chairs. As soon as the proper documents are received, a packet with all the required documents will be sent to Chris Lynch who will deliver it to the Commissioner for his signature.

9.50 - DESE Feedback on the SCEC Annual Report for 2013

The Annual report was deemed to be satisfactory on all counts by DESE officials.

9.60 - Proposed Calendar for SCEC Board of Directors Meetings for the 2014-2015 School Year

August 7, 2014
October 16, 2014
December 18, 2014
February 12, 2015
April 16, 2015
June 18, 2015

9.70 - Other Superintendents' Issues

9.71 - Reporting out from Executive Session on Teacher and Paraprofessional Contracts

Motion, T. Lynch: To approve Memorandum of Agreement between South Coast Educational Collaborative and South Coast Educational Collaborative Federation
Second, M. Malone
Vote, Unanimous

10.00 - Warrants

The warrants were presented and signed.

11.00 - Other Items

None

12.00 - Adjournment

Motion, T. Lynch: to adjourn at 2:05 PM
Second, M. Malone
Vote, Unanimous