

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting
April 13, 2017
Minutes

Present: A. Azar, J. Hackett, T. Lynch, R. Medeiros, J. Robidoux, J. Schoonover
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:10 PM.

2.00 - Minutes of January 31, 2017

The minutes of January 31, 2017 were presented for review and approved.

Motion, T. Lynch: To approve minutes of January 31, 2017
Second, J. Schoonover
Vote, Unanimous

3.00 - Financial Information

3.10 - FY 17 Business Plan/Budget

The FY 17 budget is tracking reasonably well and it appears that we are close to breaking even at the end of the FY '17 school year. Although enrollment is currently above budget, the school year started below budget and it is challenging to make up for this. Health care costs have increased as well. Board members reviewed MR-6 which gives a two year comparison. Executive Director, Heimbecker reminded board members that we are a collaborative and some programs financially take care of other programs.

3.20 - FY 18 Business Plan/Budget

The Leadership Team continues to be appreciative of the support of SCEC Executive Board members for sending more students than anticipated. The work continues on identifying other means to earn income. SCEC has begun to provide transportation services for some of our districts and this has relieved some burdens, however, at this point, it has not been a big source of revenue. Executive Director Heimbecker has continued to meet with SCEC staff to discuss new ideas in programming and services for our districts. He is also meeting with external agencies to discuss partnerships.

3.30 - SCEC Financial and Control Policies

All existing financial policies and procedures that are currently in place are being followed.

Dr. Heimbecker reviewed information from the legal workshop at MOEC that he recently attended.

4.00 - Human Resources

4.10 - New Hires

4.11 Jessica Faria, Paraprofessional II, Seekonk North Elementary, 12 months

4.12 Wayne Kissell, Paraprofessional II, Seekonk North Elementary, 12 months

4.13 Nicole LaPerriere, Nurse, Medical Services, 12 months

4.14 Kate McGovern, Paraprofessional II, SCEC Transition Center, 12 months

4.15 Sally Ribeiro, Paraprofessional II, SCEC Transition Center, 12 months

Motion, T. Lynch: To approve the new hires of 4.11 through 4.15

Second, J. Robidoux

Vote, Unanimous

4.20 - Resignations

None

4.30 - Retirements

4.31 Pamela Braman, Paraprofessional II, Seekonk North High, Seekonk, 12 months

4.32 Pamela George, Paraprofessional II, Palmer River Elementary School, 12 months

Motion, J. Robidoux: To accept the resignations of 4.31 and 4.32 and thank them for their service

Second, J. Schoonover

Vote, Unanimous

4.40 - Leave of Absence

None

4.50 - Educational Leave

None

4.60 - Executive Director Heimbecker discussed the possible need to terminate the SCEC cleaning contract and explore other alternatives to do the current cleaning as well as the additional work at the Swansea YMCA site. He spoke about the impact of having a contract with an outside vendor who outsource staff. Board members discussed cleaning services in their districts.

5.00 - Executive Session

Motion, J. Schoonover: To enter into Executive Session at 2:35pm and then return to open session

Second, J. Robidoux

Vote, Unanimous

(See Executive Session Minutes)

Motion, T. Lynch: To adjourn Executive Session at 3:20pm and return to Open Session

Second, J. Schoonover

Vote, Unanimous

6.00 - Building Program Update

6.10 - Renovations are moving along on the Swansea Y. The potential early opening has been delayed due to an inspection. The Swansea Y has been very cooperative and are a phenomenal resource. Board members are encouraged to contact Executive Director, Heimbecker to schedule a visit to this new site.

6.20 - The work continues on renovation of the Gallishaw space made available by the move of the Seekonk Council on Aging. STEM initiatives are expanding and staff are doing a great deal of data collection.

6.30 - Renovations are occurring at Bishop Connolly High School. Bridge at Dighton/Rehoboth High School is being consolidated with the Bridge program currently at Bishop Connolly.

6.40 - John Kennedy from NESDEC recently coordinated a facilities study of the Gallishaw and North Elementary Schools.

6.50 - Repair and replacements at the majority of SCEC sites are being completed as needed.

7.00 - Policy and Procedures

Leadership Team members are refining and creating policies for SCEC. Board members are encouraged to share policies and procedures that may be helpful to SCEC.

8.00 - Professional Development – Presented by Frank Gallishaw Jr.

8.10 - A termination letter has been submitted to DESE Educator Preparation and Assessment Department requesting to expire our licensure programs.

8.20 - The SCEC final Professional Development Day will take place on May 5, 2017. SCEC staff will provide presentations on site and classroom initiatives during the afternoon Learning Expos. Board members are invited to attend and have the opportunity to view some of the dynamic things happening in SCEC classrooms.

- 8.30 - The SCEC Professional Learning Day on May 5, 2017 will include a legal presentation in the morning session and the afternoon sessions will preview the SCEC Learning Expos. Board members are invited to attend any or all portions of this day.
- 9.00 - Superintendent Issues
- 9.10 - Continuing Executive Director's Educator Evaluation
- The Board Chair and Vice Chair have been conferring with Executive Director Heimbecker regarding the 2016-2018 Educator Evaluation cycle.
- 9.20 - AASA NCE Conference 2017 in New Orleans, LA March 2-4, 2017
- Superintendent, Julie Hackett represented SCEC Executive Board Members at this conference in New Orleans, LA, March 2-4, 2017. Superintendent Hackett reflected upon her experiences and shared information on the conference with Board members.
- 9.30 - ASCD Empower 17 Conference in Anaheim, California, March 25-27, 2017
- Maureen Canner represented SCEC Executive Board Members at this conference in Anaheim, California, March 25-27, 2017. Mrs. Canner reflected on her experiences and shared information with Board members..
- 9.40 - Dr. Lisa Fournier provided a preview of SCEC's Transition Program expansion at the Swansea YMCA site. .Dr. Fournier spoke about this new Community-Based Program for 18-22 year old students. She explained the goals and vision of the program and the best-practices that will be implemented into the curriculum. Dr. Fournier is also an active member of the Fall River Interagency Transition Team.
- 9.50 - Transportation Initiative
- The transportation initiative is slowly developing and currently provides some relief to districts. Recruitment of staff may provide assistance in SCEC classrooms as well.
- 9.60 - M.A.S.S. 2017 Executive Summer Institute July 18, 2017-July 21, 2017
- Board members discussed possible attendance.at the conference. Members are asked to contact Jewel Woodside with information regarding registration and accommodations.
- 9.70 - Executive Director, Heimbecker facilitated a discussion of the book *Indelible Leadership: Always leave them learning (2017)*
- 9.80 - Board members who are interested in receiving Executive Coaching are encouraged to Contact Executive Director David R. Heimbecker.
- 9.90 - Possible schedules for future Board of Directors'' meeting dates were discussed and considered. Based upon this discussion, a new meeting date schedule will be distributed.

10.00 - Warrants

The warrants were presented and signed.

11.00 - Other Item(s)

11.10 - Reporting out from Executive Session on Teacher and Paraprofessional Contracts – 3:32 PM

Motion, J. Hackett: To have the Board Chair represent the Board in signing the Memorandum of Understanding between South Coast Educational Collaborative and the South Coast Educational Collaborative Federation

Second, A. Azar

Discussion: Board members discussed the impact of the proposed contract in their districts.

Roll Call:

A. Azar, Yes

J. Hackett, Yes

T. Lynch, No

R. Medeiros, Yes

J. Robidoux, Abstain

J. Schoonover, No

12.00 - Adjournment

Motion, T. Lynch: To adjourn meeting at 3:33 PM

Second, J. Schoonover

Vote, Unanimous