

South Coast Educational Collaborative

Board of Directors
October 15, 2015

Minutes

Present: A. Azar, A. Bosco, T. Lynch, R. Medeiros, J. Schoonover

M. Canner, D. Heimbecker, J. Prendergast, and Paulajo Gaines

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:05 PM.

Board Chair, R. Medeiros informed Board Members that Board Members R. Monteiro, and J. Hackett were representing SCEC at other meetings. Superintendent Monteiro was conducting a presentation at the NEASC Showcase of Model Schools in Westford, MA and Superintendent J. Hackett was participating in the MASS Executive Committee Meeting in Marlboro, MA

2.00 - Minutes of August 20, 2015

The minutes of August 20, 2015 were presented for review and approved.

Motion, T. Lynch: To approve minutes of August 20, 2015
Second, J. Schoonover
Vote, Unanimous

3.00 - Financial Information

3.10 - Update on Business Plan/Budget for FY 16

Although last year was one of the best years at SCEC, this year is heading in the opposite direction. The current enrollment has decreased by 22 students from budget and if this trend continues, extreme measures will be necessitated. The Leadership Team (LT) is looking at creative ways to solve problems and increase revenues. Executive Director Heimbecker reviewed a range of potential ways to enhance revenue production for FY 16. There are already many positive programs and services taking place between SCEC and member districts and all LT members are making the high quality services SCEC offers known to Special Education departments throughout the catchment area.

3.20 - SCEC Financial and Control Policies

All existing financial and control policies that are currently in place are being followed.

4.00 - Human Resources

4.10 - New Hires

Motion, T. Lynch: To approve the hires of:

4.11 Mariesa Mills, Teacher for the Visually Impaired and Orientation and Mobility, Related Services, 12 months

4.12 Melissa Skodras, APE Teacher, Related Services, Various Programs, 12 months

Second, A. Bosco
Vote, Unanimous

4.20 - Resignations

Motion, J. Schoonover: To accept the resignations of:

4.21 Mackenzie Burns, Paraprofessional II, Palmer River Rehoboth, 12 months

4.22 Cindi DeFrietas, Speech and Language, Various Programs, 12 months

4.23 Erin Mello, Teacher, Somerset Middle School, 12 months

Second, T. Lynch
Vote, Unanimous

4.30 - Retirements

Motion: T. Lynch: To accept the retirements of:

4.31 Kathleen Stello, Floating Teacher, 12 months

4.32 Barbara Desrosiers, Office Manager, Seekonk North School, 12 months, with regret

4.33 Donna MacDonald, Teacher, Palmer River School, 12 months

Second, A. Bosco
Vote, Unanimous

4.40 - Leave of Absence

None

4.50 - Educational Leave

None

5.00 - Executive Session

None

6.00 - Building Program Update

6.10- The completion of the SCEC driveway and parking lots project was awarded to R.P. Saxon Inc. of Rehoboth.

6.20 Only essential repair and replacement activities are happening at this time.

7.00 - Policy and Procedures

As new policies and procedures emerge, Board participation and oversight will be encouraged and solicited.

8.00- Professional Development - Presented by Frank Gallishaw Jr.

The following Professional Development Programs were discussed:

8.10- Southeastern Collaborative Regional Organization (S.C.R.O.) Professional Day.

8.20- Coursework in Sheltered English Immersion (SEI) and Special Education Professional Development Points required for Professional Licensure Renewal for educators who will renew their primary license on or after July 1, 2016.

8.30- The SCEC/ Northeastern University, Bridge to Teaching Program.

8.40- The SCEC/Bridgewater State University Special Educator Licensure/Graduate Degree Program.

9.00 - Superintendent Issues

9.10 - Executive Director Heimbecker discussed how the Professional Development Site model at SCEC has produced information that will be shared at two national conferences during this school year.

9.20 - Board members discussed the conflicts in existing schedules and reviewed the amended SCEC Executive Board Meeting Schedule. There will be a brief meeting on December 3, 2015 at 2:00pm. The sole focus will be finance. The December Superintendent's Academic Excellence Presentations followed by the Board of Director's Meeting has been changed to January 14, 2016.

9.30 - Board members discussed two books:
Why we Work (2015 by Barry Schwartz and *Thirty Million Words* by Dana Suskind, MD.

9.40- Other Superintendents' Issues

9.41- Superintendent Bosco spoke about a recent educational film and distributed an article to Board members.

9.42- Board members R. Medeiros and T. Lynch will remain as representatives to S.C.R.O.

10.00- Warrants

The warrants were presented and signed.

11.00 - Other Items

11.10- DESE observer, Paulajo Gaines, commended Executive Director, Heimbecker and Board members for taking the time to conduct professional development activities at SCEC Executive Board Meetings.

12.00 - Adjournment

Motion, A. Azar: To adjourn at 1:58PM

Second, A. Bosco

Vote, Unanimous